



www.grangebiglocal.org

Employment support programme – invitation to tender

Introduction

Grange Big Local¹ seeks to commission a provider to provide general employment support services to people in the area.

Background

Grange Big Local is a resident-led community project - we are investing £1 million from the National Lottery Community Fund to make a massive, positive difference to our area.

The Grange Estate and neighbouring areas in East Finchley, including the Font Hills and Thomas More estates, were awarded a lottery grant through Local Trust's Big Local initiative. Our volunteer board have developed a plan of action with local residents and is now working to deliver improvements in our area.

The requirement

We are looking for an employment support provider who can support residents primarily living in the Grange Big Local Area to become more confident of their employability. These people need to have the right to live and work in the UK. This would be located in the Grange Big Local area (see www.grangebiglocal.org/area), would be marketed there and would focus on this specific area but would not be expected to exclude people from elsewhere in East Finchley.

We are seeking services that will meet the needs of the general adult population (age 18 plus). It would not be linked to benefits payments and should be suitable for job changers as well as those who are unemployed. However, efforts to involve people facing significant disadvantage, for example families with children receiving free school meals, will be encouraged.

We envisage the service running over the course of a year, most likely on a weekly basis but are open to other options being presented. We have a specific budget for this activity.

We can work with you to identify a suitable venue in the area and so when quoting please specify whether or not the costs of this are included. We envisage working with a supplier on identifying and engaging prospective attendees in the area, on relationship building and on developing associated marketing materials.

We would expect you to outline the content of any employment services but would broadly expect inclusion of a number of components, including:

Employability

- CV development
- Interview preparation - presenting confidently

¹ working under the auspices of its Locally Trusted Organisation CommUNITY Barnet



Information, Advice and Guidance

- Identifying strengths and skills (career guidance)
- Career change
- Understanding the jobs market
- Signposting

Our measures of success

The four programme outcomes for Big Local are:

- Communities will be better able to identify local needs and take action in response to them.
- People will have increased skills and confidence, so that they continue to identify and respond to needs in the future.
- The community will make a difference to the needs it prioritises.
- People will feel that their area is an even better place to live.

The Grange Big Local partnership have identified the following measures of success in relation to enterprise and employment:

- People in the Grange Big Local area feel more confident and ambitious about their future
- People in the Grange Big Local area feel that they have more access to employment support and more opportunities and networks if they are starting or growing a business
- People in the Grange Big Local area feel more incentivised to spend money in the local area

We would expect qualitative and quantitative reporting on outcomes for the people supported.

As part of your proposal you are requested to clearly articulate what you would deliver and how, in line with this specification. Please consider outreach and marketing, potential partners and what else is needed for delivery.

Budget

The Grange Big Local partnership has committed £10,000 within its Local Plan a budget to fund its Employment and Enterprise activities for the year. The proposals will be expected to fall within this budget.

We would expect a minimum of 60 residents to be supported with the components outlined above. We would expect the provider to include venue, hire, IT support and administrative costs within the budget envelope.

Questions and queries

If you have any queries, please call Jon on 020 8364 8400 ext. 0214.

Proposals

Please send costed proposals for consideration by 31 July 2019 to jonw.qbl@communitybarnet.org.uk.